

VOLUNTEER POSITIONS NEEDED

Volunteers for committees should plan to attend July, August, September, October board meetings. .

If you are interested in being a part of one or more of these committees please contact us bvillefootballboosters@gmail.com or sign up on Sign Up Genius

Grade Level Representative

- We need one grade level rep for each grade level
- Attend monthly Touchdown Club Meetings and parent meetings.
- Pick up and deliver food for pre-game meals (if we have them)
- Help with volunteer check ins when needed
- Liaison for parents and help answer questions
- Main contact for grade level events.
- Ensure that your grade level has their volunteer positions filled.
- Help with each event at home games (Tackle Cancer, Senior Night, Homecoming, Teacher Appreciation Night)

Team BBQ/Watermelon Bowl Committee

The Watermelon Bowl happens every August. BHS invites three other teams from neighboring communities to scrimmage against. The scrimmages usually start at 9am and go until 12:00. Afterwards, the teams are given watermelon that the TDC cuts up and hands out. This year we would like to make it more of a community event and still hand out the watermelon but also gather as a community of parents and players for a BBQ at the school.

- Event will be held on **the Saturday after the first two weeks of fall practice.**
- Meet as a committee before the event a couple times to organize the BBQ event (food, volunteers, setup, serve, clean up, etc.)
- The committee will communicate with the TDC secretary about volunteer needs.
- Get donations from area merchants if necessary.
- Coordinate with AD, coaches, and custodial staff for set up.

Concession Stand Coordinator

Opens and closes concession stand for any home game, keeps concession stand stocked, and communicates with TDC secretary about volunteer needs, works with treasurer to purchase/submit receipts. Count the sale at the end of the night with the treasurer or another board member if the treasurer is not available.

- Be able to attend all home games
- Arrive two hours before game time to help prepare the concession stand and stay until the end of the game to assist with clean up.

Concession Stand Volunteers

Freshmen parents are required to work in the concession stand during home varsity football games. Jobs in the concession stand include popping popcorn, handling money, taking orders, grilling hotdogs and hamburgers, making hot chocolate, wrapping hotdog and hamburger buns. A sign up genius will be sent out in July for parents to volunteer for a shift.

Photography Committee

Coach Varp will organize the team photo day with the company the school uses for the yearbook photos. This company will also take individual photos that parents can purchase. This company will not provide the TDC or coach with senior banners or individual pictures for a program. If we want senior banners or individual photos for the website or program then we will need to organize our own photographer as a TDC to come on the same day as the yearbook photographer. The photography committee will also put together pictures for the end of the year banquet.

- Senior Banners/Website and Program Photos
 - Work with the head coach to coordinate the photo shoot for senior players for banners
 - Work with the head coach to coordinate the photo shoot for underclassmen for website and program
 - Coordinate and find a business to create the senior banners. Banners will be placed at the entrance to the stadium prior to each home game and displayed at the banquet.
 - Banners need to be ready for the first home game of the season on August 31
- Picture / Program / Video Coordinator
 - Take action shots, team photos at all games and send them to the secretary to upload to the football website, provide to others for advertising or program.
 - Help assist with pictures and player picture day.
- Game Photos
 - Coordinate the taking of pictures for all levels of football with the priority being Varsity games and share via social media.

Game Program Coordinator

Responsibilities include working closely with the Sponsorship Committee who manages the sponsor ads, preparing the content of the program, proofreading and working closely with the printer. Managing distribution of the program at home varsity games. Work together with team photographers on picture day and help organize the players and their names. Collect information for the program from the head coach, statistics, etc. Create the game day program. Work on the program would need to be completed by the end of the second week of fall practice in order to get printed before the first game.

Varsity Home Game Coordinator

You are responsible for overseeing and helping with the following items on Varsity Game Days

Hang & Cut Down Senior Banners and Sponsorship Banners

Need four people to hang the senior banners on the fence from 5-6 pm. Take them down after the game, roll up and put back in the trailer.

Set Up/Tear Down Tunnel 30 minutes

Need 2 people to lay out the tunnel (between 4-6) and attach the blowers. Tunnel needs to be anchored down with sand bags. Plug in and make sure it is inflating. Pack up the tunnel after the game.

Pre-Game Meal Committee

Work with Sponsor Coordinator, Secretary, treasurer, and grade level reps to organize pre-game meal options for players at all levels.

Varsity Pre-Game Food Donations

Coordinate with the 11th and 12th grade level reps to pick up and deliver food to the health room prior to each game between 4-6 pm. If the budget allows, purchase additional food for meals. If the budget does not allow us to purchase additional food, coordinate volunteers with the secretary to have volunteers purchase Apples, Bananas, and Water or whatever the committee decides on.

Pre-Game Meals for Freshman and Sophomores (This is a wish)

Coordinate with 9th and 10th grade grade level reps to pick up food for the pre-game meal at the designated time and deliver to the High School.

Serve Food to Players

Help serve food at the pregame meal and assist in clean up afterwards

Fundraising Committee

A year-round committee to coordinate and oversee all fundraising avenues/events: Mattress Sale, Blaze Card, setting up Restaurant Nights, etc. Works closely with grade level representatives to make certain each event has the necessary volunteers and resources as well as the Sponsorship Committee to ensure consistency among all income sources. Help develop and implement new and existing fundraisers.

Sponsorship Committee

A seasonal committee from May through November selling sponsorship ad space in our program, website, and signage in addition to sponsoring our team meals.

Committee work entails: contacting area businesses to sell ad space, gathering ad artwork for the printer, and working closely with the printing company and game program committee as the programs are being produced. The Sponsorship committee also works closely with the President of the Touchdown Club and the Home Game Coordinator. All sponsorship ads, pre-game meal sponsors and program content are directed and filtered through this committee.

End of Season Banquet Committee

Organizing a one-night event to celebrate the end of the season. Duties include: set up, take down, securing a venue, contacting a caterer, creating and sending invitations, ordering cakes, preparing senior gifts, organizing senior letters, collecting RSVPs and coordinating with the event center.

First Responders Night

- Organize all aspects of the event
 - Contact the First Responders and invite them to the game to be recognized at half time.
 - Contact the BAC to inform them of the night.

Tackle Cancer Night Committee

- Organize all aspects of the event including finding meeting locations, communicating with the secretary about volunteer needs so a Sign Up Genius can be sent out.
- Recruit extra adult help if needed.
- Example of what has been done in the past:
 - Coordinate with the Fresh/Soph players that are not dressing for Varsity to carry donation buckets around and need 2 adults at a table with the large donation bucket as people arrive for the game. You can choose to have a t-shirt to sell or ribbons again (there are plenty of all of them to just re-run this idea).

Teacher Appreciation Night Committee

- Coordinate with the Senior players as to who they would like to invite to join them for the game and pregame walk.
- This person will ask a couple of weeks in advance, send emails to the teachers selected, and write up the script for what the announcer will say about each player/teacher.
 - Usually this is something the players write up, and you get all their answers on one page.
- You will also organize a gift for each teacher (optional). We have done custom mugs and gift cards, we have done flowers and gift cards, we have done chocolates and gift cards, whatever the person chooses to do.

Senior Night Committee

Organizing a one-night event to celebrate senior players and their parents. You may do what you want, past responsibilities have include:

- Sending an invite to parents, getting a headcount of those in attendance
- Organizing the player letters to parents
- Procuring a photographer to take pictures of the seniors at senior night and having the photos printed for the banquet
- Ordering and picking up flowers and tying them with ribbon or creating boutonnieres for the players to present to their parents
- Coordinate with grade liaisons to make sure there are enough volunteers to make the event run smoothly.

Fire Muster Parade Coordinator

Responsible for getting high school float in the parade, finding truck and trailer if needed, making signs for vehicles if one is used.

- Date: First Saturday in September
- Parade line up is 10:30. Parade is from 11:00-1:00.
- Fill out parade application
- Purchasing items to hand out at the parade (must be approved by TDC first)
- Communicate with Football staff about getting players on the float.
- Communicate with TDC secretary about adult volunteer needs if there are any

Adult Drivers for Blaze Card Blitz Night

On a night during the first two weeks of fall practice from 4:00-8:00pm players will be doing the annual Blaze Card Blitz Night. The objective is to have players canvas the neighborhoods in our district selling Blaze Cards by going from house to house. Parents are needed to drive a group of players from location to location. This is the biggest fundraiser of the year and requires all hands on deck! More information will be given as the date gets closer.